



# RETURN TO WORK MOBILITY GUIDE AT A GLANCE

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**1 Transit and shared mobility:** Shuttles and transit are safe! No direct correlation has been found between use of shared mobility and transmission of COVID-19. An analysis of public transit ridership in multiple cities over the past three months shows no correlation with the rise or fall of local COVID-19 cases.

**2 Telework tips:** Invest in Technology: Support employees continuing to work from home with the tools and equipment that enable them to succeed, including collaboration software that fosters employee interaction.

Troubleshoot: Identify problematic areas that can cripple work productivity in a telework environment and assemble a team to assist with resolution. Establishing guidelines for a troubleshooting process should be a focus when developing telework policies for an organization.

**3 Bike commuter tips:** Communicate bike routes or paths: Identify the routes and paths to your workplace so commuters have an easy-to-reference map.

Parking: This can include bike rooms, cages, outdoor racks, or cages. Some businesses may already have access to bike parking as part of a building's larger parking area, and some are finding it worthwhile to add secure bike parking. Let employees know what's available so they can know what to expect and plan accordingly.

Storage and Showers: Your building may already have these as part of building amenities. Let employees know where those facilities are and how to access them.

**4 Parking tips:** Many employers are concerned that commuters may choose to drive alone when a return to work happens, which would mean worsening congestion and air pollution, rising costs for employers and employees, and parking supply that's stressed.

Consider offering daily passes, rather than monthly passes to encourage employees to rethink how often they drive, which can reduce drive-alone rates and increase parking availability. Consider a parking cash-out that incentivizes employees to use other commuting options available to them by providing cash in lieu of a parking pass.

